

MOUNT ROGERS COMMUNITY SERVICES BOARD

LOCAL HUMAN RIGHTS COMMITTEE

MINUTES

May 6, 2014

The Mount Rogers Local Human Rights Committee met on Tuesday, May 6, 2014 in the E. W. Cline, Jr. Building in Wytheville, Virginia.

MEMBERS PRESENT:

Ms. Chris Bird  
Ms. Judy Burkett  
Ms. Mary Coulson  
Ms. Pat McClane  
Ms. Loretta Evans  
Ms. Jennifer Haga  
Ms. Danita Moore

MEMBERS ABSENT:

OTHERS PRESENT:

Ms. Kelly Boyington  
Ms. Connie Carpenter  
Mr. Max Dean  
Ms. Wendy Gullion  
Ms. K. J. Holbrook  
Mr. Sterlyn Lineberry

Mr. John Lovill  
Ms. B. J. McKnight  
Ms. Tina Privette  
Ms. Pat Sexton  
Ms. Rita Viars

I. CALL TO ORDER

Ms. Judy Burkett, Chairperson, called the meeting to order.

II. INTRODUCTIONS

Each individual gave an introduction and the organization affiliation.

III. PUBLIC COMMENT

No public comments were presented at the Mount Rogers Local Human Rights Committee meeting.

#### IV. APPROVAL OF THE AGENDA

The agenda was revised to include the following requests:

- Add LHRC Reappointment Application
- Positive Options in Living 2013 4<sup>th</sup> Quarter and Annual Reports
- New River Treatment Center – Pended 2014 1<sup>st</sup> Quarter Report until August 5, 2014
- Addition of a new Sponsored Residential Home for Mount Rogers Community Services Board – Vickie Jones (effective upon license approval) at 304 Parkwood Drive, Galax, Virginia 24333.

MOTION: Ms. Jennifer Haga moved to approve the agenda additions of the Mount Rogers Local Human Rights Committee as presented.

Ms. Pat McClane seconded the motion, which passed unanimously.

#### V. APPROVAL OF MARCH 18, 2014 MINUTES

Mr. Pat McClane moved to approve the minutes of March 18, 2014 for the Mount Rogers Local Human Rights Committee as presented. The motion was seconded by Ms. Danita Moore.

#### VI. REPORT FROM REGIONAL ADVOCATE

Ms. B. J. McKnight reported at the April statewide Office of Human Rights staff meeting the State Human Rights Director announced that the Department of the State Board has considered and approved several revisions to the Human Rights Regulations. Upon approval by the Department of the State Board, the proposal will be submitted to the Department of Planning and Budget for approval. Therefore, there is a possibility that the Human Rights Regulations will be revised. The proposed changes to the regulations can be viewed on the Department of Behavioral Health and Developmental Services website.

There was discussion around the CHRIS Summary/Status Reports provided to providers. Ms. McKnight suggested a list be developed for printing improvements for the CHRIS reporting system.

1. The Mount Rogers Local Human Rights Committee recommended that the status/summary reports print the name of the provider at the top of every page.
2. Capability of printing a report without demographic identifying information.

#### VII. EXTENDED AFFILIATIONS

Mount Rogers Community Services Board

- Youth and Family Services – Ms. K. J. Holbrook presented a request to extend the current affiliation with the Mount Rogers Local Human Rights

Committee to include a new site location at Presbyterian Children's Home, 425 Grayson Road #5, Wytheville, Virginia 24382 once the licensed has been granted by the Licensing Specialist.

MOTION: Ms. Danita Moore moved to accept the request to extend affiliation to Mount Rogers Community Services Board for the new site location in Wytheville, Virginia as presented.

Ms. Chris Bird seconded the motion, which passed unanimously.

- ID Support Coordination - Mr. John Lovill presented a request to extend affiliation with the Mount Rogers Local Human Rights Committee for a new office location for ID Support Coordination located at Community Extended Care Woodlawn Office, 3545 Carrollton Pike, Woodlawn, Virginia 24381 effective May 1, 2014.

MOTION: Ms. Pat McClane moved to accept the request to extend affiliation for Mount Rogers Community Services Board for a new site location for ID Support Coordination in Woodlawn, Virginia as presented.

The motion was seconded by Ms. Danita Moore, which passed unanimously.

- Jones Residence - Mr. John Lovill presented a request to extend the current affiliation with the Mount Rogers Local Human Rights Committee for the following Sponsored Residential Home once the license has been granted: Vickie Jones, 304 Parkwood Drive, Galax, Virginia 24333

MOTION: Ms. Danita Moore moved to accept the request to extend affiliation to Mount Rogers Community Services Board for the new Sponsored Residential Home located in Galax, Virginia as presented.

The motion was seconded by Ms. Mary Sue Coulson, which passed unanimously.

- Felts Supports for Living, LLC – Mr. Christopher Felts requested by letter to add to the existing affiliation with Mount Rogers Local Human Rights Committee a new location for office space and storage for records at 1117 East Stuart Drive Suite 166, Galax, Virginia 24333.

MOTION: Ms. Pat McClane moved to accept the request to extend the existing affiliation for the new location for office space and storage for records located in Galax, Virginia as presented.

Ms. Mary Sue Coulson seconded the motion, which passed unanimously.

#### VIII. AFFILIATION'S CONCLUSION – NONE TO REPORT

#### IX. 4<sup>th</sup> 2013 QUARTER REPORTS

Positive Options in Living - Ms. Tina Privette presented the 2013 4<sup>th</sup> Quarter and 2013 Annual reports for Positive Options in Living.

MOTION: Ms. Danita Moore moved to accept the 2013 4<sup>th</sup> Quarter and 2013 Annual reports as presented.

The motion was seconded by Ms. Mary Sue Coulson, which passed unanimously.

#### X. 1<sup>st</sup> QUARTER REPORTS AND UPDATES

- A. Life Center of Galax – Due to no representation from the Life Center of Galax, the 1<sup>st</sup> Quarter Report will be deferred until August 5, 2014
- B. Positive Options in Living – Ms. Tina Privette presented the 2014 1<sup>st</sup> quarter report for Positive Options in Living.
- C. Mount Rogers Community Services Board – Ms. Wendy Gullion presented the 2014 1<sup>st</sup> quarter report for Mount Rogers Community Service Board.
- D. Twin County Regional Hospital – The 2014 1<sup>st</sup> quarter report was presented by Ms. Connie Carpenter for the Twin County Regional Hospital.
- E. Appalachian Community Services – There was no representative present from Appalachian Community Services; therefore, the 2013 4<sup>th</sup> quarter report and the 1<sup>st</sup> quarter report have been pended until August 5, 2014.
- F. Felts Supports for Living, LLC – Due to no representation from the Felts Supports for Living, LLC, the 2014 1<sup>st</sup> quarter report will be pended until August 5, 2014.

MOTION: Ms. Chris Bird moved to accept the 2014 1<sup>st</sup> quarter reports as presented.

The motion was seconded by Ms. Mary Sue Coulson, which passed unanimously.

#### XI. CLOSED SESSION

Upon a motion by Ms. Mary Sue Coulson and seconded by Ms. Chris Bird the Mount Rogers Local Human Rights Committee convened in closed session pursuant to VA Code 2.2-3711. A. 1. for the purpose of discussion and

consideration of re-appointments to the Mount Rogers Local Human Rights Committee.

MOTION: Upon a motion by Ms. Mary Sue Coulson and seconded by Ms. Chris Bird a recommendation was made to submit the reappointment applications for Ms. Pat McClane, Ms. Mary Sue Coulson, and Ms. Loretta Evans to the State Human Rights Committee for re-appointment to the Mount Rogers Local Human Rights Committee.

Upon reconvening in open session the Mount Rogers Local Human Rights Committee certified that to the best of each member's knowledge, only matters lawfully exempted from open meeting requirements were heard, discussed, or considered.

## XII. ADJOURNMENT

There being no further business, the meeting was adjourned.

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Ms. Judy Burkett  
Chairperson